



District 1-D 100% Secretary's Award



All requirements for awards must be completed between July 1, 2023-June 30, 2024

Your 100% award application must be submitted by your Club Secretary to your Zone Chairperson no later than two weeks before the completion of your year as Secretary. The 1st VDG and ZC will determine eligibility based on the application and information received from monthly reports submitted.

The following **MUST** be completed:

- Attend two Zone Meetings in person and have representation at ALL other Zone Meeting.
- Submit the International Officer Report in MyLCI by May 10th to the International Office and the Governor Elect.
- Submit applications for any 100% awards to the Zone Chairperson within two weeks of the end of the end of the fiscal year.
- Communicate all International, State, District and Club correspondence to your club monthly when indicated, including 1-D and State Newsletter, website, and social media.

You **MUST** complete two (2) of the following:

- All reports required by the District Governor or International Office to be filed by deadline.
- Personally sponsor one new member to be inducted prior to June 30th of the current fiscal year.
- Attend district training for Secretaries for the current fiscal year.
- Attend a convention of your District or State during your Secretary's term of office.

Lions Club

Club Secretary Signature

Date